

Thirteen of 14 Committee members, and two interested community members attended the meeting held in the Rabbit Creek Community Church. The meeting was facilitated by Chris Beck and Thea Agnew Bembem of Agnew::Beck Consulting, LLC, David Black of MWH, and Tamás Deák of Koonce Pfeffer Bettis (KPB) as part of the Hillside District Plan Project. Featured presenters of the plan were Tom Nelson, Lance Wilber, and Brett Jokela of the Municipality of Anchorage.

General Introduction to the CAC & HDP process:

I. Attendance:

Committee:

- David Lappi
- Carol Fries
- John Reese
- Lori Davey
- Niel Thomas
- John Weddleton
- Chris Hamre
- Connie Yoshimura
- Dee High
- Victor Mollozzi
- Fred Jenkins
- David Beveridge
- Wayne Westberg
- Perry Eaton: no-show

Interested community member:

- John Smithson

Staff:

- Tom Nelson, JoAnn Contreras – MOA Planning Department
- Kristy Bischofberger – MOA Watershed Management Services
- Lance Wilber – MOA Traffic
- Brett Jokela – AWWU
- David Black – MWH
- Chris Beck – Agnew::Beck
- Thea Bembem – Agnew::Beck
- Heather Stewart – Agnew::Beck
- Tamás Deák – Koonce Pfeffer Bettis (KPB)

2. Staff and CAC members presented an overview of topics below (see agenda for details):

- a. Project History – John Weddleton gave an overview of the creation of the project, emphasizing the desire of residents to “be participants, not bystanders”
- b. CAC Selection Process
- c. Project Schedule and Products Overview

- d. CAC Roles and Responsibilities
 - i. CAC agreed to passive involvement from citizens other than committee members in CAC meetings – the public is welcome to attend but discussion and decision-making will be open to CAC members only
 - ii. Some confusion over roles of CAC “officers” – agreed to think about what the specific roles should be and address at next meeting
 - iii. CAC agreed to review Membership Agreement (Vic Mollozzi offered to send some ideas on this agreement)
 - iv. Explanation of department consultant selection process
Volunteers to participate:
 - Survey: Fred Jenkins (alternate: Carol Fries)
 - Drainage: Dee High (alternate: Dave Lappi)
 - Transportation: Lori Davey
 - Onsite water & wastewater: John Reese
 - Public water & sewer: Dave Beveridge
- e. Public participation framework
 - i. 3 sets of workshops
 - ii. Active posting of meeting notes, draft products on website
 - iii. General bias towards sharing all information as plan is developed
- f. Measures of success tabled until next meeting
- g. Lead Consultant will set up time & place of next meeting by email (tentatively Dec 5 or 6); CAC to think about regular time to meet (e.g. 3rd Wed each month)

Next Meeting:

- Review status of Department Contractor contracts; perhaps review contents of draft scopes
- Clarify roles of CAC “officers”
- CAC to turn in signed Membership Agreement
- Discuss measures of success
- Discuss how plan will be implemented – service districts, CIP etc.
- Set regular CAC meeting time for remainder of project