



## **Hillside District Plan CAC Meeting Information Sheet**

### **What is the CAC?**

The Hillside District Plan Citizens Advisory Committee (CAC) is a 13-member advisory group that meets monthly (sometimes bi-monthly) during the Hillside planning process. Committee members are broadly representative of the interests, expertise, and perspectives of the greater community to be affected by the Hillside District Plan. In addition to acting as a sounding-board for the work of the consultants and Muni staff on the Hillside District Plan, the group assists with public workshops and has representatives on other committees and planning initiatives such as the HDP Project Work Group, the Oversight Committee and Community Councils. The CAC prepared a guidance document, printed on the reverse of this page, detailing the group's Mission, Goal, and Policies.

For more information, meeting schedules, agendas and notes, please visit the Hillside District Plan website: [www.hillsidedistrictplan.com](http://www.hillsidedistrictplan.com)

### **Guidelines for Public Involvement at CAC meetings**

Members of the general public are welcome at Hillside CAC meetings. We do ask, however, that in order to keep the meetings on-schedule and the group focused on-task, public attendees please observe the following guidelines:

- Please come on time (meetings begin at 6pm). There is an opportunity at the beginning of each meeting for public introductions with a maximum of three minutes per person.
- Please hold questions until the floor is opened to the public, which may be at the end of the Guest Speaker presentation and/or the end of the CAC meeting.
- If you don't get a chance to ask questions or want to follow up with one of the CAC members, consultants or Municipal staff members, please contact us via one of the options below:

#### **Contact Information:**

**Email:** [outreach@agnewbeck.com](mailto:outreach@agnewbeck.com)

**Phone:** 907-222-5424

**Web:** [www.hillsidedistrictplan.com](http://www.hillsidedistrictplan.com)

**Also, plan to attend the public meetings scheduled for September 2007 as well as your Community Council meetings.**

**HILLSIDE DISTRICT PLAN  
CITIZENS ADVISORY COMMITTEE  
Guidance Document**

**Mission:** The Citizens Advisory Committee will assist the Municipality in the implementation of Anchorage 2020, its goals, policies and implementation strategies, by providing advice, local knowledge, and expertise to the municipality and consultants in support of the development of the Hillside District Plan.

**Goal:** Members will work harmoniously with other Committee members, municipal staff, and the public to help shape a Hillside District Plan that implements the goals and policies of Anchorage 2020 and enjoys the support of local residents, the committee, and the community as a whole.

**Policies:**

- Members will be guided by the adopted Anchorage 2020 plan goals, policies and implementation strategies, in discussions, decision-making and development of recommendations.
- Members of the committee will represent and objectively consider the diverse needs and interests of all stakeholders on the Hillside and in the Municipality.
- Members will work to achieve consensus through open discussion and the free exchange of information, ideas and opinions.
- Members will respect the opinions of others, be open to new ideas, be polite, attack issues, not individuals, and work proactively to solve problems.
- Members will devote the time, study and thought necessary to fully participate in committee meetings.
- Members will not speak on behalf of the Committee unless expressly authorized to do so by the Committee and when so authorized will objectively share the committee's reasoning and conclusions.
- Members will informally keep neighbors and hillside organizations informed of plan progress, emerging issues and recommendations.
- Advisory committee meetings are open to the public.